



Ms. Girij'a Sasiprabha
Phone: 86060962
Date of Birth: 31st May 1983
Email: sruthisaju2022@gmail.com
Address: Blk 475C, #16-555
Upper Serangoon Crescent
Hougang, Singapore 533475

Professional Summary

An experienced Nursing Aide and with a proven track record of delivering high- quality care while leading housekeeping operations to maintain clean, safe , and well organised environments. Skilled in assisting patients with daily activities, monitoring vital signs, and ensuring comfort and safety. Experienced in supervising housekeeping staff, allocating duties, maintaining cleaning standards, ensuring infection control compliance, managing supplies, and conducting routine inspections. Dedicated to delivering exceptional service, supporting team performance, and promoting the health, safety, and well-being of individuals in healthcare and residential settings.

Education and Certificate

Secondary School Leaving Certificate in March 1998— India

Diploma in Nursing - April 2001- India

ITE Skills Certificate in Health care - July 2008- Singapore

Work Experience

Nursing Aide at Sree Narayana Mission for the aged & sick - Singapore	2007 - 2011
General Nurse at Parackattu Medical Trust, Kerala, India	2002 - 2004
General Nurse at St. Joseph Hospital, Kerala, India	2000 - 2002
General Nurse at V.C Nursing Home, Tamil Nadu, India	
Housekeeping Supervisor at ISS Facility Services Pte Ltd - Singapore	2011 - 2026 March

Skills and competencies for a Nursing Aide:

1. Basic medical knowledge: Understanding of common medical terminology, procedures, and equipment.
2. Patient care: Ability to assist with activities of daily living, such as bathing, dressing, and feeding patients
3. Patient care: Ability to assist with activities of daily living, such as bathing, dressing, and feeding patients.
4. Vital signs monitoring: Proficiency in measuring and recording vital signs, including blood pressure , pulse, and temperature.
5. Infection control: Knowledge of proper hygiene practices and infection control protocols to minimize the spread of diseases.
6. Communication skills: Effective communication with patients, their families, and healthcare professionals.
7. Empathy and compassion: Ability to provide emotional support and maintain a caring and compassionate attitude towards patients.
8. Organizational skills: Capability to manage multiple tasks efficiently and prioritize responsibilities in a healthcare setting.
9. Documentation and record keeping: Aptitude for accurately maintaining patient records and documenting observations.
10. Teamwork and collaboration: Ability to work harmoniously with other healthcare professionals in a multidisciplinary team.
11. Adaptability and flexibility: Willingness to adjust to changing circumstances and work in diverse healthcare environments.

Achievements

CPR Course Certificate from Singapore Red Cross Society

First Aide Certificate from Singapore Red Cross Society Long Service

Award from ISS facility Services Singapore Best Supervisor Award

from ISS Facility Services Singapore Certificate for Patient safety and

Quality from Singapore Certificate for Work-At height Course for

Supervisors from Singapore

WSQ- ES-JS-101G-1Workplace Safety and Health Policies

Certificate of Fire Warden Course

ISS Excellent Service Award 2013

SGH Service with Heart Award- Service Champion

ISS Apple of the Month Award- August 2025

Reference:

Ms. Ramya

Nurse Manager

Sree Narayana Mission

Mobile : +65 90622704

Email: ramya@snm.org.sg

Ms. Lim Eng Eng

Project Manager

ISS Facility Services Pte Ltd

Mobile : +65 87221924

Email: engeng.lim@issworld.com

Acknowledgement

I would like to express my sincere appreciation for taking the time to review my CV. I am grateful for the opportunity to present my qualification and skills for a Nursing Aide position. I am confident that my dedication, passion and experience will enable me to contribute effectively to your organization. Thank you for considering my application and I look forward to discuss how I can positively contribute to the Healthcare team.

Sasiprabha

A handwritten signature in black ink, appearing to read 'Sasiprabha' with a stylized flourish underneath.

Application for Healthcare Assistant Position

Dear Sir/Madam,

I am writing to express my interest in the HCA (Healthcare Assistant) position at your organization. With extensive experience across healthcare and residential care settings in Singapore and India, I am confident in my ability to provide high-quality, compassionate care while supporting multidisciplinary teams effectively.

I hold a Diploma in Nursing and an ITE Skills Certificate in Healthcare, and I bring over 15 years of combined experience as a Nursing Aide, General Nurse, and Housekeeping Supervisor. My clinical experience includes assisting patients with activities of daily living, monitoring and recording vital signs, ensuring comfort and safety, maintaining accurate documentation, and adhering strictly to infection prevention and control protocols.

In addition to direct patient care, my role as a Housekeeping Supervisor at ISS Facility Services strengthened my leadership, organizational, and safety management skills. I supervised teams, maintained high cleanliness and infection control standards, conducted routine inspections, and ensured compliance with healthcare safety policies. This experience has enhanced my understanding of the importance of a clean, safe, and well-Organised environment in supporting patient outcomes.

I am recognized for my dedication and performance, having received the Best Supervisor Award and Long Service Award from ISS Facility Services, as well as certifications in First Aid, Patient Safety and Quality, and Workplace Safety. I am compassionate, reliable, and adaptable, and I work well within multidisciplinary teams while maintaining a patient-centered approach to care.

I would welcome the opportunity to contribute my skills, experience, and commitment to excellence to your healthcare team. Thank you for considering my application. I look forward to hear from You.

Yours sincerely,
Girija Sasiprabha
86060962
sruthisaju2022@gmail.com



**Institute of Technical Education
Singapore**

It is hereby certified that

Girija Sasiprabha

having successfully completed the programme of study
and passed the prescribed examinations

was awarded the

ITE Skills Certificate

in

***Health Care
(Home Care)***

on

17 July 2008



Pohgesthuat

Director & Chief Executive Officer

John

Chairman, Board of Governors

ISC200801794/G7962672X

021101



Statement of Results

Institute of Technical Education

GIRIJA SASIPRABHA

ID NO: G7962672X

12 YISHUN AVE 5
SINGAPORE 768992

DATE: 18-JUL-2008

ACADEMIC CAREER : ATC SCHEME
COLLEGE : SREE NARAYANA MISSION HOME
PROGRAMME : ITE SKILLS CERTIFICATE IN HEALTH CARE (HOME CARE)

EXAM SERIES : JUN 2008

MODULE CODE	MODULE TITLE	CREDIT EARNED	GRADE
HC21062	BASIC HEALTH CARE	3	B
HC21142	ON-THE-JOB TRAINING	22	B
HC29122	HOME CARE	1	A
HC29132	HOME AND IN-PATIENT CARE	2	B

SUMMARY			
CURRENT TERM		CUMULATIVE FROM JUN 2008	
CREDITS EARNED	GRADE POINT AVERAGE	CREDITS EARNED	GRADE POINT AVERAGE
28	3.036	28	3.036

You have been awarded the ITE Skills Certificate in Health Care (Home Care).

Grading System

Grade	Description
A	Excellent
B	Very Good
C	Good
D	Pass
E	Subsidiary Pass
F	Fail
S	Satisfactory
U	Unsatisfactory
P	Pass
F	Fail



Vaccination History

G7962672X

Influenza (A-INF)

14 Nov 2025

Venue: TWIN CITY MEDICAL CENTRE

Influenza (A-INF)

07 Nov 2023

Venue: TWIN CITY MEDICAL CENTRE

Influenza (A-INF)

04 May 2023

Venue: TWIN CITY MEDICAL CENTRE

COVID-19 PFIZER-BIONTECH/COMIRNATY ORIGINAL (A-COV)

12 Nov 2021

Venue: MINMED VACCINATION CENTRE @ HOUGANG CC

Influenza (A-INF)

12 Oct 2021

Venue: TWIN CITY MEDICAL CENTRE

Hepatitis B (A-HEPB)

24 Jul 2021

Venue: TWIN CITY MEDICAL CENTRE

Tetanus, diphtheria and pertussis (A-TDAP)

24 Jul 2021

Venue: TWIN CITY MEDICAL CENTRE

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Vaccination History

G7962672X

COVID-19 PFIZER-BIONTECH/COMIRNATY ORIGINAL (A-COV)

26 Feb 2021

Venue: SINGAPORE GENERAL HOSPITAL

COVID-19 PFIZER-BIONTECH/COMIRNATY ORIGINAL (A-COV)

05 Feb 2021

Venue: SINGAPORE GENERAL HOSPITAL

ST. MARY'S COLLEGE OF MEDICAL SCIENCE

KURAVILANGAD
KOTTAYAM, KERALA, S. INDIA
Reg. No. K. 125/93



Certificate for

GENERAL NURSING & MIDWIFERY CERTIFICATE

Reg. No. A. 2232.

Date: - 20.8.2001

The Medical Board of Examination of St. Mary's College of Medical Science hereby certify that Miss Sasiprabha G. has successfully completed the prescribed course in General Nursing & Midwifery training at St. Mary's College of Medical Science, Kuravilangad during April 1999 to April 2001 and passed the Examination held in April 2001 with First class conducted by the Institute, Medical Board of Examinations.

Chairman
Chairman

Board of Directors

Director
Director

Medical Board of Examinations